



## MANAKAU MEDIEVAL MARKET

CHARITABLE ASSOCIATION · P.O. Box 689, LEVIN 5500·

Ph: 04 905 0091

[www.medievalmarket.co.nz](http://www.medievalmarket.co.nz)

# APPLICATION FOR GRANT - 2010 MARKET PROCEEDS

## 1. BACKGROUND

After two successful markets run by the Manakau Plunket Society, the Association was established in 1996 to take over the administration of the annual "Manakau Medieval Market" and distribute the net proceeds to the Local Community.

## 2. WHO CAN APPLY?

Any group or individual; or any organisation supporting the Horowhenua community or its neighbouring shires, may apply or nominate others for all or a share of the net proceeds. (Only one allocation per project will be made available to each applicant).

## 3. APPLICATIONS

Applications should be made on the attached form. For assistance or additional forms please contact Joyce Sewell on (06) 368 3091.

## 4. CLOSING DATE

Applications for grants resulting from the 2010 Market close on Friday, 16 October 2009. The 2010 Market Day will be on Saturday February 13<sup>th</sup>.

2010 Grant App Guidelines

## **5. PROCEDURE**

Each year the grant applications are considered by the MMMCA Committee and the successful applicants are chosen and advised within two weeks of the Grant Applications closing date. (Actual grant amounts will always be dependent on the funds raised on Market Day).

## **6. GUIDELINES**

The criteria for application to the MMMCA shall be flexible in order that funds shall be available for a wide range of activities connected with the Horowhenua Community (including its people and/or services) or its neighbouring shires.

Applications for specific projects or purposes, with detailed budget estimates of cost or expenditure, are more likely to receive favourable consideration than general requests for funds. Likewise, favourable consideration is more likely to be given to applications where the funds will be used or spent within Horowhenua or its neighbouring shires.

Organisations should provide their latest Statement of Account, showing income and expenditure and including a balance sheet, and attach it to their application. Individuals may be required to make a declaration.

The total net proceeds available from the Manakau Medieval Market Charitable Association are anticipated to be around \$15,000 annually and there will be a major recipient each year.

Recipients must be prepared to be involved in the fundraising for that year and for their name to be used in any promotion of the Market. In order to receive a grant, recipients will be required to provide volunteers (based on size of organisation and level of grant sought) to assist either on Market Day itself, or the Friday Set Up or Sunday Clean Up.

Successful applicants will be required to submit a report to the MMMCA Committee outlining progress and benefits gained when the project reaches its conclusion.

Allocated proceeds will be notified to recipients as soon as the accounts for each market day are finalised, around mid April. Within 6 months of this notification the funds must be uplifted and the project specified commenced. This ensures that projects can be planned and the money spent before another Market day is held.

All information given is for the use of the MMMCA Committee only and will be regarded as strictly confidential at all times.

All applicants must agree to abide by the terms and conditions as stated above. Failure to front with labour on the designated time/day may result in a reduced or no grant.

Your signature will confirm your understanding of these conditions as a grant applicant.

Signature\_\_\_\_\_

**PLEASE FORWARD THIS APPLICATION TO:**

**The MMMCA  
c/- The Secretary  
PO Box 689  
Levin 5500**

**To arrive no later than Friday, 16 October 2009.**

## APPLICATION FOR GRANT – 2010 MARKET (1)

**Applicant:**

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**Address:**

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**Email:**

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**Contact Person / Position Held:**

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**Telephone:**

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**Mobile:**

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## **APPLICATION FOR GRANT – 2010 MARKET (2)**

**General Objectives of Applicant:**

**Purpose for Which Grant Sought:**

**Total Amount Requested: (Please provide budgeted cost details)**

**General Remarks:**