



## Application for Stall

**Saturday, 11 February 2012 at AP&I Showgrounds, Levin**

Please complete these pages and return by 31 January 2012. Note there are two pages to be completed.

**Business Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Tel No:** \_\_\_\_\_

**Email :** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Accurate Description of Goods/Food Sold on Stall** (*new applicants must also send photo of goods*)

<b>Merchandise Description-</b>
<b>Detailed Description of Food/Beverage for sale</b> (note: the organisers will limit the number of "like" food stalls)

<b>Stall Fees</b> <b>Note: No GST payable</b>	<b>Size</b>	<b>No of Stalls#</b>	<b>Price-Each</b>	<b>Total \$</b>
Standard Site	3.5m x 3.5m		\$90.00	\$
Stock Stalls – Partly Covered Sites (limited availability)	3.5m frontage 2.5m depth inside/ 1m outside		\$90.00	\$
Large Site	5m x 5m		\$150.00	\$
Indoor Site – Events Centre Wooden floor	3m frontage x 2m depth		\$85.00	\$
Power to Site (includes 10 amp RCD protected socket to corner of site)	<b>NO GENERATORS ALLOWED</b>		\$35.00	\$
Donation to Support Market Advertising... thank you			\$10.00	\$
Late Fee (payable for applications received after 31 Jan 2012)			\$20.00	\$
<b>Total</b>				\$

**An acknowledgment and receipt will be sent upon receipt of payment.**

**Sites Requiring Power: Tell us about your requirements (NO GENERATORS ALLOWED)**

Caravan Plug 16 AMP	Standard 3-pin plug 10 AMP	Other plug – please describe	How many Amps?
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**Preference for Stall Location if available:**

Same Site as 2011 Market (held until 16.12.11)	Embankment (No vehicles allowed)	Arena	House Truck Area	Asphalt	Foodcourt
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***Please read the Fine Print:***

1. The Organisers have reduced the Public Gate Price for 2012 to Adults \$5; kids free (up to 15 yrs).
2. Is it essential for your vehicle to be on site? Limited no. of sites available ..... Yes / No
3. Gazebos and vehicles **MUST FIT** within your marked site. This will be strictly enforced.
4. Compliance with the Health and Safety Act and Food and Hygiene Regulations is strictly the responsibility of individual stallholders. Food stallholders will be required by the Horowhenua District Council to complete a Food stall Application (available from the Event Co-ordinator on request). You may be contacted by local authorities in respect of Health and Safety regulations, and stalls selling food are likely to be visited on Market Day by local Food Safety Officers.
5. Stallholders using electrical equipment are affected by current Electrical Regulations. These require **all** electrical equipment being used at the Market to have a current certificate of compliance. Please ask your local electrician to 'test and tag' all your equipment including chillers, warmers, microwaves, jugs, extension leads, multi-boxes (ie, anything that plugs into the Market's electricity supply). An RCD (residual current device) will be supplied by the market.
6. We expect all stallholders to remove their own rubbish, including cooking oils and packaging.
7. The organisers reserve the right to decline any stall or activity at any time. Stalls may not be sublet.
8. No GST is payable on Site Fees for the 2012 Medieval Market.
9. Sites will be held for previous occupants until 16 December 2011. After that first in, first served.
10. An acknowledgment and receipt will be sent. Applications received after 31 Jan 2012 are subject to availability and a \$20.00 surcharge will apply.
11. **Absolutely NO registrations accepted the week of the Market.**
12. Cancellations received by 13 January 2012 will receive full refund; By 27 January 2012 - 50% refund. After 27 January 2012 - No refund. **Strictly enforced.**

We offer two convenient ways to pay:

1. Post this Form and Cheque to: Manakau Medieval Market Charitable Assn  
C/o the Site Manager,  
PO Box 689, Levin 5500
2. Online Banking or Direct Credit: MMMCA Westpac Acc: 030 667 0298 167 00  
Payer Reference: Your Name (ie, name on Stall Application)

Queries:

Please contact Event Co-ordinator Di Traynor on 06 374 8268 or 021 1515 490 or  
Email: dtraynor@xnet.co.nz

**Applications close 13 January 2012**